

## Personal Finances Best Practices Worksheet Instructor: Brian Kluth

Website: NAEfinancialhealth.org/online-training. Download this PDF at NAEfinancialhealth.org/pfworksheet

	FINANCIAL GOALS					
#	BEST PRACTICES	SUGGESTED RES	OURCES (\$) = Cost involved.			
1	Bible-based and practical financial training (book, small group, workbook or course)	Manual: Live Free - 7 Steps to Financial Freedom (Spanish) Live Free - 7 Steps to Financial Freedom God Is Your Provider Videos-Book-Audio-Worksheets Compass Lorg (\$) Crown.org (\$)	DaveRamsey.com (\$) The Steward's Way GiveWithJoy.org Devotional God Owns It All (\$)			
2	Develop a workable written budget/spending plan to live within (or below) your means	Video: How Do I Create a Budget or a Spending Plan? (2m)  Budget Guidelines based on Income & Size of Household  Calculators: Create a Customized Budget/Spending Plan  Article: 6 Steps to Making a Budget/Spending Plan	Audio: Experience God-Given Provisions (11m) Audio: Choose to Live Within Your Means (13m) Article: 7 Ways Having a Budget Glorifies God 360 Financial Budgeting			
3	Financial software or a system to faithfully monitor and track income/expenses at least once a month	Software (Free & \$): Dave Ramsey Every Dollar Budget Google: Best Free Software for Personal Finances	Google: Best Personal Finance Software App: What Are Your Account Balances & Net Worth?			
4	Have researched the salary ranges for your professions and positions	Check with Your Denomination for Help and Resources Research: Pastor & Staff Compensation Handbook NAE Pastor & Staff Compensation Best Practices Resources ChurchSalary.com (\$) LifeWay Compensation Research	Website: Ministry Pay Research – Over 100 Church Positions (Sample) Pastor Compensation Call Package Guidelines Data: Salary Data & Career Research Center Data: Bureau of Labor & Statistics Wage & Salary Info			
5	Develop financial goals for the next 1, 3, 5, 10+ years	Video: Why Should We Set Financial Goals? (2m) Video: How Do You Set Financial Goals? (2m) Video: What Financial Goals Should I Set? (2m) Video: Is There a Right \$ Lifestyle for a Christian? (2m) Video: How Much is Enough? (2m)	Video: Handling Different Goals Between Spouses? (2m) Video: Why Don't People Set Financial Goals? (2m) 360 Financial Goal Setting Worksheet: 23 Point Checklist to Financial Freedom Video: Tips for Goal Setting (3m)			
6	Helpful financial resources and trusted advisor/s to help with financial decisions	Videos: Financial & Tax Guidance for Clergy Book (\$): Zondervan Ministers Tax & Financial Guide Video: What to Look for in a Financial Advisor? (4m)	Video: How to Find Info on a Financial Advisor? (1m) Video: How to Know if a Financial Advisor is Trustworthy? Vendors: Suggested Sources for Financial Advisors			
7	Access, review and understand your FICO credit score	Get a free copy of your FICO Credit Score	360 - Understand Your FICO Credit History Score			
8	Know your net worth and update it at least once a year	Calculator – What is Your Net Worth Right Now?	Why and How to Calculate Your Net Worth			
9	Current and legally-binding will and estate plan	Check with Your Denomination for Help and Resources Free Software to Create a Legal Will in Any USA State Affordable Wills and Trusts Making Services (\$) Article: Top 10 Estate Planning Mistakes	Article: 10 Steps to Writing a Will Google: Best Sources for Creating a Legally Binding Will Google: Top 10 Best Software for Writing a Will Article: 10 Things to Know About Writing a Will			
10	Know each other's financial personality/temperament	Article: The 5 Money Personalities	Quiz: Determine Your Different Money Personalities			
11	Know what to do on a monthly, quarterly and annual basis to improve our financial health	Checklist: What to Do on a Monthly, Quarterly, and Annual Basis to Improve Your Financial Health	Financial Checklist: 25 Things to Do Each Year			
12	Research and practice ways to make extra income	Video: 7 Ways to Make Extra Income from Home (7m) Article: 101 Ways to Make Extra Money Online Article: 5 Ways Pastors Can Make Extra Money Audio: Advantages of Bi-vocational Pastors and Staff (21m)	Article: 7 Ways to Make Extra Income Article: Eight Reasons to be a Bi-vocational Pastor or Staff Article: Easy Ways to Make Money Selling Things Online Web: Work from Home Moonlighter's Guide (50+ Sources)			

LIFESTYLE EXPENDITURES						
13	Faithfully give to God as first financial priority	40 Day Generous Life Bible Devotional Article: Count Your Blessings – Pathway to Provisions & Joy Flyer: 50 Creative Ways to Bless Your Pastor & Staff	Videos: Wise Giving Q&A Video Series (1-2 minutes each) Video: True "Tither's Support Group" Story (6m) Video: Sport coat illustration on why to give to God first (2m)			
14	Affordable place to live (mortgage payment or rent 20-25% of your paycheck/s)	Charts: How Much to Spend Based on Your Income? Video: Should I Get a Big House? (1m)	Video: How Much Can I Afford to Pay for Housing? (1m) Video: Important Factors in Taking Out a Mortgage (2m)			
15	No car payments	Video: Best Car for Me to Drive? (2m) Video: New Car vs. Used Car? (2m) Video: Should I Buy or Lease a Car? (2m)	Video: Are Low-interest Rates on Cars a Good Idea? (1m) Video: Eliminate Car Payments for Life and Retire Rich			
16	Be "in agreement" when making purchases or financial decisions	Audio: Importance of Spouses Being in Agreement (13m) Article: What to Do When Spouses Don't Agree on Money?	Article: 3 Things Needed When You Don't Agree Article: How to Become Financial Soulmates			
17	Pray together over financial needs and decisions	<u>Audio: The Spiritual Power of Being in Agreement (13m)</u> Audio: The Difference Between Provisions and Money (7m)	Audio: Great Needs Are Opportunities for God to Work (4m)			
18	Understand "God is bigger than money" and that he has many ways to provide	Article: Count Your Blessings — Pathway to Provisions & Joy Audio: Count Your Blessings Weekly (11m) Audio: God is Bigger Than Money (7m)	Article: God's Creative Provisions Audio: The Wealth of the Sinner (11m) Audio: Treasures of Darkness (7m)			
19	Find ways to save money and get the best deals	Article: Biblical Insights for Godly Lifestyle Adjustments Articles: Dave Ramsey Blog	Articles Subscription: Mary Hunts Money Saving Article: 7 Places to Find Free or Long Lost Money			
20	Train children in financial matters	App: Allowance, Earning, Saving & Giving for Kids Article: 4 Tips for Raising Generous Kids Article: Age-Based Ways to Teach Your Kids About Money	Article: 7 Ways to Help Your Kids Become Graceful Givers Article: 10 Ways to Help Kids Become Generous Adults			
DEBT & BORROWING						
21	Have a clear understanding of the dangers of debt	Article: 20 Symptoms of Financial Bondage Video: What are the Dangers of Debt? (5m)	Video: What are the Spiritual Dangers of Debt? (2m) Video: How Does Overspending Reduce Future Lifestyle?(1m)			
22	Understand timeless rules about borrowing	Video: What are the Three Rules for Borrowing Money?(4m) Video: What is a Biblical View of Debt? (2m)	Video: What is Good Debt vs. Bad Debt? (3m)			
23	Have a systematic plan to pay off any unpaid bills, loans, and credit cards and know how to avoid debt in the future	Article: Govt Program for Ministers to Pay Off Student Loan Video: How Do I Get Out of Credit Card Debt? (2m) Video: Best Investment Ever: Pay Off Credit Cards (1m) Podcast: Saturday Activity that Paid Off \$82K in Debt (20m) Video & Excel Spreadsheet: Debt-payoff Calculator Audio: Trust Christ More than Credit (8m) Calculator (\$): Make a Plan to Pay Off ALL Your Debts EBook: How to Get Out of Credit Card Debt on Your Own	Article: Top 10 Tips for Paying Off Student Loans Article: Student Loan Forgiveness Programs Vendor: Refinance Student Loans at a Lower Rate (\$) Articles: Dave Ramsey Ideas for Getting Out of Debt Vendor (\$): Christian Agency - Debt Consolidation Debt Payoff Snowball Calculator: Accelerate Your Payoff Plan 360: Articles on Credit and Debt			
	SAVINGS - IN	<b>SURANCE - INVESTING -</b>	RETIRING			
24	Minimum of a \$1,000 in an emergency savings fund	Article: 9 Ways to Build Your Emergency Fund Article: 10 Ways to Build Your \$1000 Emergency Fund	Article: Automate Savings for Your Best Money Year Ever			
25	Clear understanding between the difference of savings vs. investing and practicing both	Video: The Difference Between Saving vs. Investing? (2m) Video: Is Long or Short-Term Savings More Important? (4m)	Manual: 7 Key Principles for Christian Investing Video: Investment Fundamentals 101 (44m)			
26	Regularly put money into savings for future expenses, purchases, and life events	Article: The Secret to Saving Money Chart: How Much is 3-6 Months of Emergency Savings?	Video: Eliminate Car Payments for Life and Retire Rich Google Search: 100 Ways to Save Money			

27	Affordable health insurance coverage available to address	Check with Your Denomination or Employers	Vendor (\$): Christian Health Care Ministries
	our family's medical needs	Federal Law – Congress allows churches to reimburse for	Vendor (\$): Samaritan Ministries
		medical premiums/expenses	Vendor (\$): MediShare - Christian Care Ministry
		HealthCare.gov Website for Finding Health Insurance	Vendor (\$): Affordable Doctor Online Video Visits
		Article: Understanding Health-Care Sharing Ministries	
28	Review insurance needs and pricing (life, disability, car,	Check with Your Denomination for Resources and Services	Article: Understanding long-term care insurance Q&A?
	home, etc.) with a trusted financial company or advisor	Video: How Much Life Insurance Should You Get? (6m)	Vendor (\$): Thrivent.com Vendor (\$): Guidestone.org
	and have affordable and adequate coverage (example: term	Calculator: How Much Life Insurance Do You Need?	Vendor (\$): MMBB.org Vendor (\$): GEICO
	insurance at least 10x's the primary earner's annual salary)	Article: 7 Reasons to Review Your Life Insurance Needs	Vendor (\$): eInsurance
	mountainee at least rows the primary earner's annual salary)	Article: Do You Need Disability Insurance?	
29	Develop a systematic plan to help our children with	Video: College is Getting Close and I Have No Savings	Article: 9 Lies Exposed About College Student Loans
	college, vocational training, or starting a business	Article: 7 Ways Your Kids Can Go to College for Free	Article: Helping Your Children into Adulthood
		Webinar: Saving for Your Children's College (32m)	Article: Options for Saving for Your Children's College
		Article: 5 Ways to Pay for Your Children's College w/o Loans	Article: Roth IRA or 529 Savings for College Savings?
		Article: Ways to Get a College Degree Without Debt	Website: Vocational Training for Low-Income Young Adults
30	Meet with a trusted financial professional to help with	Check with Your Denomination for Help and Resources	Calculator: Estimate Your Future Social Security Checks
	financial and life planning needs for our retirement years	Video: Will I Ever Have Enough to Retire?	Video: Tell me about IRAs, 401ks, and 403bs
		Video: How Much is Enough for Retirement?	Video: Decisions Related to Getting Soc Sec Benefits (35m)
		Chart: How much to save for retirement at different ages	Article: 10 Tips for When to Start Receiving Soc Sec Benefits
		Webinar: Retirement Roadmap for those Over 50 (49m)	Manual: Retirement Planning and Savings Goals
		Webinar: Retirement Roadmap for those Under 50 (28m)	Articles: Wisdom for Investing and Retirement
31	Prayerfully discuss and put in place lifestyle changes and	Quiz: Based on Your Age Now, How Long Will You Live?	Article: Financial Realities of Elder Care & Lg-Term Care Ins
	plans for our retirement years	Video Course: Retirement Rewired Worksheets for those 55+	
32	Spouse and/or adult children have important needed	Checklist: 40+ Things to Do After a Loved One Dies	Checklist: Contact Info for Service Providers and Professionals
	information and clear instructions on what to do after I	Checklist: How to Plan a Funeral for Yourself or a Loved One	Checklist: Where Important Documents Are Located
	pass away	Video: The BIG 4 – Getting Your House in Order (53m)	Charts: How to Fairly Distribute Possessions and Heirlooms
		World's Best Funeral Planner Manual	Checklist: Seasonal Household to Do Items
		Because I Love You Legacy Organizer Manual	List: Who to Notify When a Loved One Passes Away
		Form: How to Name Legal Guardian Choices for Children	Article: How to Have a Family Meeting on Estate Plans
		Checklist: Household Financial Accounts	Manual: Financial Guidance for New Widows
33	Make end-of-this life wishes and estate plans that blesses	Flyer: Bless Your Church & God's Work – Video (13 min)	Manual (\$): 5 Wishes End-of-Life Medical Instructions
	others and honors the Lord's work through bequests	Article: What The Bible Says About End of Life Planning	Article: Estate Planning Tips & Tools for Effective Giving
		Because I Love You Legacy Organizer Manual	<u>Video: Estate Planning – More than Just a Will (33m)</u>

Source: National Association of Evangelicals website: <u>NAEfinancialhealth.org/online-training</u> To access this PDF, go to <u>NAEfinancialhealth.org/pfworksheet</u>.

Questions, suggestions, or to notify us of any non-working links, email FinancialHealth@NAE.org. 07-2023